

BETLEY, BALTERLEY & WRINEHILL PARISH COUNCIL

Parish Councillor – you are summoned to attend a Council meeting on
Thursday 22nd June 2017 at 7.30pm at the Village Hall
(Committee Room), Betley

Gwyn Griffiths
Clerk & RFO
18 Holly Mount, Basford
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AGENDA Thursday 22nd June 2017

1. Apologies for absence
2. Declaration of Interest in Items on the Agenda
3. To approve the minutes of the meeting of 18th May 2017
4. Public participation in any item on the Agenda
5. Reports
 - a) Chairman & Vice-Chairman
 - b) Clerk
 - c) County Councillor
 - d) Borough Councillors
 - e) Representatives on outside bodies
6. Clerk to report on matters dealt with as Urgent Business since the last meeting
7. The Clerk to provide an update relating to HS2 **Note: Although it had been hoped to table a substantive Agenda Item and to have a representative of the HS2 engineering team present this has not been possible. It is hoped that a representative will be able to attend the July meeting to allow a substantive discussion.**
8. To consider any planning applications to hand at preparation of agenda
 - 17/00471/FUL Variation of condition 2 regarding boundary treatment of permission
 - 15/00759 for five dwellings, former Blue Bell Inn, New Road, Wrinehill for J Littleton (papers to Cllr Bettley-Smith)
9. To receive the results of planning application determinations received
 - 17/00107 - Extension, Yew Tree Farm, Common Lane, Betley - PERMITTED
10. To consider any further planning applications, planning appeals/enforcement issues, progress of previous planning applications and other planning matters
 - To consider issues relating to activities at Doddlespool and any actions by the appropriate regulatory authorities

11. To consider any progress in relation to the commuted payment in respect of the Blue Bell site
12. To review the reopening of Laudy Croft to public use and any maintenance requirements
13. To consider progress on the preparation of a Neighbourhood Plan
14. To consider the state of pavements and general condition of highways within the parish
15. To consider pedestrian safety on Bowhill Lane/ Church Lane
16. To consider Speed Monitoring Issues including whether further locations were required for the portable speed monitoring equipment
17. Area Issues : a) Balterley b) Betley c) Wrinehill
18. Highway Matters
19. Correspondence
20. Financial Matters
 - a) Applications under the Community Chest Scheme
 - b) Applications for financial assistance
 - c) Payment of Invoices
 - d) To receive the Financial & Bank Statements
21. Memorial Garden: to consider any necessary works
22. To consider council communication
23. Any items for next/ future Agenda
24. Date of next scheduled meeting: Thursday 27th July 2017

BETLEY, BALTERLEY & WRINEHILL PARISH COUNCIL

Minutes of the meeting held on 18th May 2017

134/17 PRESENT:

Cllrs Robert Bettley-Smith (to Min.152), Mandy Berrisford, Seb Daly, Dave Hales, Richard Head, Frank Speed, Jo Thomas, Terry Townsend and Ian Walton.

135/17 IN ATTENDANCE:

Two members of the public.
Gwyn Griffiths (Clerk).

136/17 The first item of business was the election of a Chairman for 2017-18. Cllr Robert Bettley-Smith was nominated by Cllr Daly and seconded by Cllr Berrisford. There were no other nominations.

RESOLVED that Cllr Robert Bettley-Smith be elected as Chairman for 2017-18.

137/17 The next item of business was the election of a Vice-Chairman for 2017-18. Cllr Sebastian Daly was nominated by Cllr Bettley-Smith and seconded by Cllr Hales. There were no other nominations.

RESOLVED that Cllr Sebastian Daly be elected as Vice-Chairman for 2017-18.

138/17 Apologies for absence had been received from Cllrs Ecclestone (holiday), Morris (holiday) and Watkin (work).

139/17 Members considered the declaration of interests in agenda items.

Cllr Daly and Speed each declared a prejudicial interest in respect of Agenda Item 13 (planning issues at Doddlespool) in view of business connections to landowners. Cllr Daly also declared a personal interest in planning application 17/00127 as the applicant was an employee of the school at which he was a member of the governing body.

140/17 The Council considered the appointment of representatives to serve on outside bodies and internal groups.

141/17 **RESOLVED a) that the following members be appointed to outside bodies:**

Conservation Advisory Working Group	Berrisford, Watkin
Madeley Locality Action Partnership	Thomas
Rural Runabout	Bettley-Smith
Betley Trust	Hales
Village Hall Committee	Head

b) that the following members (or Clerk as appropriate) be appointed to internal groups:

Press Liaison	Thomas & Townsend (Parish Magazine) Chairman & Vice-Chairman (other media)
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**Internal Accounts
Laudy Croft Maintenance
Memorial Garden
Website**

**Responsible Financial Officer (Clerk)
Berrisford, Bettley-Smith, Daly, Hales, Speed
Bettley-Smith, Daly, Ecclestone, Hales, Speed
Berrisford, Bettley-Smith, Daly, Head**

142/17 The Clerk outlined to members the requirement to carry out certain annual requirements: the appointment of a Responsible Financial Officer, Risk Assessment, consideration of Standing Orders, and schedule of meetings for the coming year.

143/17 **RESOLVED that the Clerk (Mr Gwyn Griffiths) be reappointed as Responsible Financial Officer for 2017-2018.**

144/17 The Clerk outlined to members the requirement for the Council to carry out an annual risk assessment. Members considered the Council's Risk Management Policy and the measures in place to address physical, financial and policy risks.

RESOLVED that the Council is satisfied that all necessary and appropriate measures are in place to address risk.

145/17 The Clerk invited members to consider whether any changes to Standing Orders were appropriate.

RESOLVED that no changes to Standing Orders were required at this point, but that the matter be considered further at a future meeting should any member feel it appropriate.

146/17 **RESOLVED that meetings in 2017-18 be held on the fourth Thursday of each month, but that no meetings be scheduled at this point for the months of August and December.**

147/17 Members considered the Annual Governance Statement for 2016-17 for submission to internal and external audit.

RESOLVED that the Annual Governance Statement for 2016-17 be approved and signed by the Chairman and Clerk.

148/17 Members considered the Annual Accounting Statement for 2016-17 for submission to internal and external audit.

RESOLVED that the Annual Accounting Statement for 2016-17 be approved and signed by the Chairman and Clerk.

149/17 The Clerk advised members that Mr T Dunlop was willing to continue as Internal Auditor to the Council.

RESOLVED that Mr T Dunlop continue as Internal Auditor.

150/17 **RESOLVED that the minutes of the meeting of 27th April 2017 be approved as a true record and be signed by the Chairman.**

151/17 The Chairman outlined the procedure for public participation, and the meeting was adjourned to allow the public to speak.

152/17 A member of the public wished to comment on planning and environmental issues at Doddlespool and spoke about the site, noting various measures put in place by the family to mitigate the impact on the environment, highways and neighbours.

[The Chairman, Cllr Bettley-Smith left the meeting at this point, the chair then being assumed by the Vice-Chairman, Cllr Daly]

153/17 The Vice-Chairman indicated that Cllr Loades had failed in his undertaking to arrange a site meeting to discuss traffic issues in Bowhill Lane/ Church Lane before completing his term of office as County Councillor. Cllr Daly had also taken the opportunity to spread the wildflower seeds on Laudy Croft as previously agreed.

154/17 The Clerk advised members that no response had been received from the owners of the Wrinehill Garage site regarding potential use of the commuted sum from the Blue Bell site to finance potential social housing on the site.

The Clerk presented a summary of the recent Borough Parish Forum which he had attended at which a number of important matters had been raised:

- * Introduction of the Lyme Lottery;
- * Changes to consultation provisions in planning;
- * Efforts, led by the Chief Fire Officer, to update legal powers re. flytipping.

155/17 Members noted that the newly-elected County Councillor had attended the Electors' Meeting which had preceded the current meeting and expressed appreciation.

156/17 There was no report from the Borough Councillors who were not present.

157/17 Members reported on their roles on outside bodies. There were no substantive issues.

158/17 The Clerk advised members that there had been no Urgent Business dealt with since the last meeting.

159/17 Members considered the following planning application.

17/00127/FUL Part single storey, part two storey side extension and ground floor rear extension, 5 Den Lane, Wrinehill.

RESOLVED that the Parish Council has no objection.

160/17 There were no Planning Decision Notices to hand.

161/17 Members noted ongoing planning and environmental issues in the Doddlespool area.

162/17 Members reviewed issues raised at the Annual Electors' Meeting.

RESOLVED a) that the matter of works associated with HS2 be tabled at the June meeting and that representatives of HS2 be invited to attend, along with the local County and Borough Councillors;

b) that the matter of the landslip on Den Lane be referred to the new County Councillor.

163/17 Members considered issues relating to the Laudy Croft site. The benches and picnic tables had been installed and all was ready for the official opening on 18th June. This would be at 1.30pm, to be carried out jointly by one of the youngest and one of the oldest village residents, to be followed by a challenge Rounders Match between the Ladies and Gents of the Parish. Consideration was given to any appropriate signage.

RESOLVED a) that the Clerk obtain appropriate Uneven Ground warning signage;

b) that Cllr Head pursue the possibility of commissioning an attractive artworked sign for the site.

164/17 Members considered a number of outstanding highways issues. It was noted that an undertaking had now been given by the Highways Authority that repairs to pavements in the East Lawns area would be carried out within a fixed period. There was an extensive discussion regarding the siting of the portable speed monitoring equipment within the village, and the options of further fixed or removable posts.

RESOLVED a) that, in view of concerns regarding the visual impact of additional posts being installed, no further action be taken at this stage;

b) that the equipment continue to be deployed on the two currently approved and available locations;

c) that further consideration of the siting and nature of any additional poles be considered at the next meeting.

165/17 Area issues raised by members were considered. These included potholes on Post Office Lane and further planning matters.

166/17 The Clerk tabled correspondence received since the last meeting.

167/17 The Clerk advised members of an application for financial assistance in the sum of £89 from the Mums and Tots Group to cover insurance costs.

[Cllrs Head and Walton each declared a personal interest in this matter as officers of the Village Hall Committee.]

168/17 The Clerk submitted to members a list of invoices to hand and payments due, and the Financial and Bank Statements to date.

169/17 **RESOLVED a) that the Council authorises payment of the following:**

G Griffiths	Salary/ Expenses	£ 409.51	1293
G Griffiths	Salary/ Expenses (N Plan)	£ 102.60	1294
CVS Cheshire East	Payroll	£ 24.00	1295
Shires Accountants Ltd	Payroll	£ 8.00	1296
Swarco Traffic Ltd	Speed monitoring equipment	£2,706.19	1297

c) that the Financial Statement be received;
d) that the Bank Statements be noted, and the reconciliation verified and be signed by the Chairman.

170/17 Members considered matters relating to council communication.

171/17 Date of next meeting: Thursday 22nd June 2017.